

CAPABILITY STATEMENT

COMPANY OVERVIEW

Accurate Bookkeeping Solutions, LLC. is a minority-owned bookkeeping enterprise that offers accurate, professional, and reliable bookkeeping solutions to small businesses globally. Our commitment lies in saving time and money for our client-based families while consistently delivering reliable and quality solutions.

Officially incorporated on February 21st, 2024, in the state of Virginia, we are well-equipped to handle a broad spectrum of accounting, bookkeeping and payroll needs. Mr. Travis Thompson, Principal, brings extensive experience in multiple facets of the industry, showcasing remarkable ability and enthusiasm in fulfilling clients' bookkeeping and payroll requirements.

Our business strategy solutions cater to a diverse clientele, enhancing the overall operational function of small businesses globally. Through collaborative efforts, we bring innovative business solutions, proven strategy systems, and creative skills to assist our client-based family members in utilizing their time wisely and saving money concurrently

CORE COMPETENCIES

The foundation of our organization's success resides in our deep experience and comprehensive understanding of the bookkeeping industry. Leveraging our expertise and steadfast commitment to providing professional, high-quality solutions to each of our clients, we are confident that this alone will both draw in and maintain our clientele. Operating in a wholly professional and reliable manner, we aim to save our clients time and money, treating their businesses with the utmost care. Our primary objective is to nurture enduring client relationships, and our top-tier bookkeeping solutions are tailored to exceed our clients' expectations at every turn!

OUR CORE VALUES

Professionalism: Guides our conduct, ensuring that we consistently uphold high standards of behavior and performance.

Reliable: Our clients can trust in our reliability, knowing that they can consistently depend on us to deliver on our commitments and meet their needs effectively.

Transparent: We are committed to maintaining open and honest communication with our clients at all times. We believe in providing them with clear and accurate information, ensuring they are fully informed about our processes, decisions, and any relevant updates regarding their bookkeeping solutions.

Trustworthy: We make it a priority to demonstrate our responsibility and reliability from the outset. We strive to build a solid foundation of trust with our clients by consistently delivering on our promises, maintaining transparency, and upholding the highest standards of integrity in all our interactions and engagements.

GENERAL INFO

Organization: Limited Liability Company FEIN: 99-1483565 DUNS NUMBER: 11-922-1756 Certification(s): Xero Certified Advisor Year Incorporated: 2024 State Incorporated: Virginia Payment Terms: Net 15 Days and Net 30 Days Payment Options: All payment options are available! Member: AIPB, DBA, VABCC





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Expertise: From our principal to every member of our team, we possess extensive experience and knowledge in the bookkeeping and payroll industry. We are deeply committed to ensuring that our clients consistently receive accurate, professional, and reliable solutions

Communication: Right from the outset, Accurate Bookkeeping Solutions, LLC. collaborates closely with our client-based families to assess their needs, goals, and organizational mission, establishing a robust plan of action. To guarantee enduring client satisfaction, we remain dedicated to meeting the needs of our client-based families, enforcing their goals, executing their mission as planned and in a timely manner—all while saving them time and money.

Custom Plan of Action: We collaborate with each client-based family to understand their needs, goals, and organizational mission. Subsequently, we develop a customized plan of action or actions designed to achieve those specific needs, goals, and organizational mission.

Cost-Effective Rates: By minimizing our overhead costs, we are able to pass on the resulting savings to our client-based family members. This approach also empowers us to create a plan of action tailored to meet the operational and budgetary requirements of each client.

OUR MISSION

Our commitment is to provide accurate, professional, and reliable bookkeeping solutions to small businesses globally.

OUR VISION

Saving our clients time and money, by enabling them to focus on other crucial business matters while alleviating the burden of overhead costs, training time associated with hiring employees, and concerns about turnover.

- \checkmark Your time will be liberated to concentrate on critical business affairs.
- Avoid overhead costs and training time linked to hiring employees, along with turnover concerns.
- ✓ We work independently, no "water cooler distractions", no payroll taxes, no vacation, sick or personal leave or other benefits for your business to pay

BOOKKEEPING SOLUTIONS

- FreshBooks, Peachtree, QuickBooks, Sage, Wave, Xero... Setup
- Chart of Accounts Setup
- Invoice & Bill Entry
- Transaction Categorization
 - Bank, Credit Card, & Loan Reconciliation
- Financial Reports
- Catch-up & Clean-up Solutions
- Custom Reports
- Software Training
- General Bookkeeping

NEW BUSINESS START-UP

- Filing All Necessary Paperwork for Both Federal and State
- Federal and State Fees
- Articles of Incorporated
- Sample Business Plan
- Business Name Registration

PAYROLL SOLUTIONS

- Running Payroll for Any Size Business with Guaranteed Filings and withholding accuracy (if needed)
- Full-Service Multi-State Payroll Solutions Including W-2's and 1099's
- Next-Day Direct Deposit
- PTO Management and policies
- Time Tracking and Project tracking
- Garnishments (if needed)
- Multiple Pay Rates and Schedules
- Unemployment Insurance
- Expenses and Reimbursements
- Tax Filings and Payments